

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
NOVEMBER 22, 2010 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on November 22, 2010 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. A discussion with staff about the proposed Clean Water Utility followed at 1:00 p.m. with other topics for the Regular Session continuing at 2:00 p.m. as shown on the agenda. Helen Price Johnson, Chair, Angie Homola, Member, and John Dean, Member were present.

**ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**
(Recording Part 1)

Elected Officials and Appointed Department Heads Attending:

Greg Banks	Jackie Henderson	Dave Mattens – <i>Excused</i>
Robert Bishop – <i>Excused</i>	Keith Higman	Mike Merringer – <i>Excused</i>
Mark Brown – <i>Excused</i>	Angie Homola	Bill Oakes – <i>Excused</i>
Cathy Caryl – <i>Excused</i>	Betty Kemp – <i>Excused</i>	Bob Pederson
Sheilah Crider – <i>Excused</i>	Tim Lawrence	Helen Price Johnson
John Dean	Elaine Marlow	Linda Riffe – <i>Excused</i>
		Dan Sherk
		Patricia Terry

Also in Attendance:

Diana Vaughn, Central Services
Brooke Powell, Juvenile Court Services
Jo Anne Sherrod, Clerk
Mary Engle, Assessor

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, other topics of interest included:

Video Teleconferencing

Mr. Higman reported that video teleconferencing will be installed in Room 131 on December 2. The new system includes a camera unit, a 52” flat screen T.V., a conferencing telephone, with three years of hardware support, installation and training. While the video teleconferencing was funded by Public Health, it is not limited to anyone’s use.

Room 131 & Security

The inside door leading into the hallway is always unlocked creating a security concern. Facilities will keep Room 131 locked with those who use the room responsible for access. Facilities will need to determine which departments will need keys and for those outside of the County using the room, a sign and map to Facilities will be posted on the door.

Clerk

Patricia Terry provided an overview of her time and accomplishments in office as Court Clerk. Special thanks was extended to both Ms. Terry and Ms. Sherrod for their fine work.

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Facilities

Beginning this evening the night custodian crew will be shifting positions in the various County buildings.

Commissioners

The Board is working to install a camera in the hearing room in an effort to improve transparency.

CLOSED SESSION

At 11:40 a.m. Chair Price Johnson announced that the Board would meet along with Elected Officials and Appointed Department Heads in a Closed Session as allowed under RCW 42.30.140(4)(b), that portion of a meeting during which the governing body is planning to adopt the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Returning to open session at 11:50 a.m. the Board and Elected Officials and Department Heads received an update on the road conditions from Public Works Director Bill Oakes, in response to the snow event.

At 12:00 p.m. the Board's Regular Session recessed, reconvening at 1:00 p.m. to continue the Clean Water Utility discussion with staff. The next Roundtable meeting is scheduled for December 27, 2010 at 11:00 a.m.

Discussion with staff concerning the proposal for a Clean Water Utility (Recording Part 2)

At 1:05 p.m. Chair Price Johnson reconvened the Regular Session to continue discussions with Mr. Higman, Mr. Oakes, and Mr. Pederson about the proposed Clean Water Utility (*handout provided*). On topic today is the timing for implementation of Phase I and Phase II.

Mr. Higman indicated that at the last meeting staff was directed to evaluate the financial implications of not charging the portion of a Clean Water Utility fee that supports the operation and maintenance program on properties that are within the boundaries of a sewer district. The reasoning behind the request is because there are no septic systems within the boundaries of those utilities. Additionally, an evaluation was made whether to charge properties within the drainage and diking district boundaries for the programs and services delivered through the Clean Water Utility fee, since diking districts manage their own storm water infrastructure.

Dialogue ensued about operation and maintenance as proposed in Phase I and Phase II, an annual report of the utility that is overseen by community members, associated code references, and timing in terms of completing the documents for Code Reviser review and scheduling a public hearing for later in December following outreach efforts.

Public forums are currently scheduled as follows:

- November 30 at the Camano Senior & Community Center – 6:00 p.m. to 8:00 p.m.
- December 8 at Trinity Lutheran Church, Freeland – 6:00 p.m. to 8:00 p.m.

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- December 9 at Coupeville Rec Hall – 6:00 p.m. to 8:00 p.m.

Mr. Oakes will work to provide the Code Reviser with draft documents for his review and hopefully completion prior to the December 1 Work Session at which time the issue will be addressed again.

As an aside Mr. Oakes reported expected wind gusts of 55 MPH from the north this evening with wind chills near zero. His worst case scenario is that power will be lost in addition to having the snow and cold. He is working with Mr. Simmons to possibly open shelters tomorrow if the weather occurs as expected occurs.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 2:00 p.m. to consider items contained on the agenda. The meeting began with the Pledge of Allegiance.

PUBLIC INPUT OR COMMENTS

None

CONSENT AGENDA (Recording Part 2 @ 1:06:49)

[Documents on file with the Clerk of the Board]

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda:

Pre-audited bills: \$300,361.65
Vouchers: \$221,786.05
Electronic funds transfers: \$269,561.12
Payroll: \$562,905.24
Minutes: None presented

2% Hotel-Motel Sales Taxes

Approve 2% Hotel-Motel Tax Tourism Promotion Project Awards for 2011

General Services Administration

Amendment 1 to ALEA Project Agreement with State of Washington towards the Westside Camano acquisition (Henry Hollow). Amount \$2,255 (RM-GSA-10-0466)

Human Resource – Personnel Action Authorizations

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Public Works	069/10	Assistant County Engineer	2202.00	Replacement	TBA

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Planning & Community Development

PUBLIC HEARINGS SCHEDULED

Date & time: December 6, 2010 @ 10:20

- 332/09 OPS, Applicants Wilbur and Karen Bishop request that 8.75 of their 13.05 acre property, R13109-240-1420, be admitted into Open Timber current-use tax classification. The property is located within Ebey's National Historic Reserve on central Whidbey
- 331/09 OPS, Applicant Suzannah Dalzell request that 27 acres of her 28 acre property, R32935-450-0630, which is already enrolled in the PBRs program, receive additional Public Benefit Rating Points. The property is located on south Whidbey
- 103/09 OPS, Applicant Harlan Demuth request that all 10 acres of his property, R32916-237-1580, be admitted into Open Timber current-use tax classification. The property is located on south Whidbey
- 114/09 OPS, Applicants Thomas and Mary Fisher request that 13 acres of their 21.5 acre property, R32810-420-3370, be admitted into Open Timber current-use tax classification. The property is located on south Whidbey
- 300/09 OPS, Applicants Jim and Delores Foxgrover request that 10.44 of their 11.44 acre property, R23322-227-0340, be admitted into Open Timber current-use tax classification. The property is located on north Whidbey

PUBLIC HEARINGS SCHEDULED

Date & time: December 27, 2010 @ 2:15 P.M.

- 338/09 OPS, Applicant Paula Keohane requests that 11.92 of her 31.92 acre property, S7350-00-0000A-0, be reclassified from Open Agriculture current-use tax classification to Open Timber current-use tax classification. The property is located on central Whidbey
- 186/09 OPS, Applicant Joseph LePla requests that 21.95 of his 25.45 acre property, R32802-475-3100, R32802-475-3900, R32802-510-3100, R32802-510-3900, R32935-017-2930, be admitted into the Open Timber current-use tax classification. The property is located on south Whidbey
- 100/09 OPS, Applicant Victor and Sharon Milford requests that 13.21 of his 15.21 acre property, S7135-00-00010-0, S7135-00-00011-0, S7135-00-00014-0, S7135-00-00015-0, be admitted into the Open Timber current-use tax classification. The property is located on central Whidbey
- 323/09 OPS, Applicants Franna Pitt and Dave Lawniczak requests that all 40 acres of their property, R13216-495-0670 and R13216-428-0670 be reclassified from Open Agriculture current-use tax classification to Open Timber current-use tax classification. The property is located on north Whidbey

Public Health

- Contract Amendment with WA Department of Health – Consolidated Contract. Amendment continues funding for CSHCN Autism Grant \$2,500; CSHCN Outcomes Project \$629; Public Health Emergency Preparedness \$56,998; and WIC Nutrition Program \$180,253. Contract No. C14949, Amendment No. 26; Contract Amount: \$3,482,836, Amendment Amount: \$240,380 (RM-HLTH-10-0447)

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- Contract with Christopher Spitters MD, MPH – 2011 Medical Service Consultation. 2011 contract to provide professional medical Tuberculosis consultation. Contract No. HD-18-10; Contract Amount: \$10,000 (RM-HLTH-10-0407)
- Purchase Order/Voucher with Z-Card of North America. Printing of 5,000 Z-Card Island County trail guides. Purchase Order No. 8982; Purchase Order Amount: \$5,050 plus freight & tax (RM-HLTH-10-0470)

Public Works – County Roads

- Consultant Agreement – John Dinniene dba Northwest Valuation Services; On-call Consultant Contract - Real Estate Appraisal; \$200,000.00; Expiration date of December 31, 2013 (RM-PW-10-0463) (PW-1020-103)
- Consultant Agreement – Appraisal Solutions Northwest, LLC; On-call Consultant Contract - Real Estate Appraisal; \$200,000.00; Expiration date of December 31, 2013 (RM-PW-10-0452) (PW-1020-100)
- Consultant Agreement – Washington Appraisal Services, Inc.; On-call Consultant Contract - Real Estate Appraisal; \$200,000.00; Expiration date of December 31, 2013 (RM-PW-10-0464) (PW-1020-105)
- Consultant Agreement – Cascade Right-of-Way Services, LLC; On-call Consultant Contract – Real Estate Negotiator; \$200,000.00; Expiration date of December 31, 2010 (RM-PW-10-0461) (PW-1020-101)
- Consultant Agreement – Certified Land Services Corporation; On-call Consultant Contract – Real Estate Negotiator; \$200,000.00; Expiration date of December 31, 2010 (RM-PW-10-) (PW-1020-104)
- Quit Claim Deed – Tom Kieffer; Rhododendron Trail Phase 2; Work Order No. 456; \$20,716.00 (\$8,500.00/Land, \$11,466.00/Administrative Settlement, \$750.00/Offer Evaluation); Parcel 430-0500; Sec. 2, Twp 31N, R 1E.
- Resolution C-96-10/R-30-10 – In the Matter of Purchasing Hilfiker Retaining Walls Construction Materials as Sole Source Items for the Glendale Road Repair & Stream Restoration Project
- Purchase Order No. 7928 – Hilfiker Retaining Walls; Spiralnail Materials & Truss Panels; Glendale Road Repair & Stream Restoration Project; Work Order No. 482; \$29,882.90 (incl. WSST) (RM-PW-10-0434) (PW-1020-098)
- Intergovernmental Cooperative Purchasing Agreement – City of Pacific; participation in cooperative purchasing agreement, per RCW 39.34, allowing City of Pacific to purchase goods and services through Island County purchase contracts. No cost to Island County. (RM-PW-10-0467) (PW-1020-111)

Public Works – Solid Waste

- Service Agreement – Agreement for Beneficial Use of Biosolids; Contract Term of Five (5) Years with 3-year maximum extension (Bell) (RM-SW-10-0442) (SW-11-10)
- Service Agreement – Agreement for Beneficial Use of Biosolids; Contract Term of Five (5) Years with 3-year maximum extension (Muzzall) (RM-SW-10-0443) (SW-12-10)
- Service Agreement – Agreement for Beneficial Use of Biosolids; Contract Term of Five (5) Years with a 3-year maximum extension (Arnold) (RM-SW-10-0441) (SW-10-10)

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Liquor License

Letter Request for 20-day Extension for Approval of New Application for Liquor License No. 407322-6E by Michael Adam Gibson and Eva Maria Bistuer (Spouse), 7555 Maxwellton Rd., Clinton, WA.

REGULAR AGENDA (Recording Part 2 @ 1:10:55)

[Documents on file with the Clerk of the Board]

Planning & Community Development

Added to the Regular Agenda by the Budget Director

Contract with Paladin Data Systems Corporation for Interlocking Software Permitting System

Due to a sense of urgency because the current system was down for about 10 days, with a risk that it may go down again, Ms. Marlow asked the Board to consider the contract with Paladin.

Discussion ensued between the Board, Ms. Marlow, and Mr. Pederson about the cost involved to install the new system. Ms. Marlow indicated that total implementation would be about \$94,000, first year maintenance about \$23,000, with a total for the project of about \$117-\$118,000. She added that professional services are at an hourly rate because the County does not currently have a permitting tracking system, and due to the need to change business practices, Ms. Marlow thought it prudent to factor in a contingency amount.

Chair Price Johnson also said that as the County does more work with fewer people, it is necessary to avail employees with the proper tools to accurately and efficiently perform their work.

MOVED BY DEAN, SECONDED BY HOMOLA, to APPROVE the contract with Paladin.
MOTION CARRIED: 3-0

PUBLIC HEARINGS (Recording Part 2 @ 1:21:05)

[Documents on file with the Clerk of the Board]

Planning & Community Development

Resolution C-88-10 (PLG-008-10) In the Matter of the proposed expansion of the existing Freeland Water District boundaries to include eight parcels totaling 186 acres. One parcel is within the Freeland Non Municipal Urban Growth Area (NMUGA). Three of the affected parcels are contained within an existing water service area; The W&B Waterworks No. 1 water system.

At 2:23 p.m. the Chair opened the public hearing.

Following an introduction by Mr. Davis, Chair Price Johnson opened the floor to public comment. There being none, public comment was closed.

MOVED BY HOMOLA, SECONDED BY DEAN, to ADOPT Resolution C-88-10 (PLG-008-10) MOTION CARRIED: 3-0

At 2:26 p.m. the Board recessed.

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2:30 p.m. Presentation by the Opportunity Council (Jon Marten) about a Community Development Block Grant – POSTPONED DUE TO INCLEMENT WEATHER

Commissioner Dean was excused from the remainder of the meeting for travel due to weather.

At 2:50 p.m. the Chair reconvened the Regular Session to hold a public hearing on the property tax levies for 2011 collection.

Budget (Recording Part 3)

Property tax levies for 2011 collection: RCW 84.55.005(1) defines “inflation” as the percentage change in the implicit price deflator (“IPD”) for personal consumption expenditures for the United States as published for the most recent 12-month period by the Bureau of Economic Analysis of the federal Department of Commerce. The July 2010 implicit price deflator (“IPD”) for personal consumption expenditures has been published by the Department of Commerce and represents a 1.539% increase. The proposed ordinances would increase property taxes by 1% which is lower than the IPD (1.539%).

Ordinance C-91-10 Increasing the Taxing District’s Prior Year’s Levy Amount for Collection in Fiscal Year 2011 for the County Current Expense Levy

Ordinance C-92-10 Increasing the Taxing District’s Prior Year’s Levy Amount for Collection in Fiscal Year 2011 for the County Road Levy

Ordinance C-93-10 Increasing the Taxing District’s Prior Year’s Levy Amount for Collection in Fiscal Year 2011 for the County Conservation Futures Levy

After Ms. Marlow briefed the Board the Chair opened the floor to public comment at 2:53 p.m. There being none, public comment was closed.

MOVED BY HOMOLA, SECONDED BY PRICE JOHNSON, to ADOPT Ordinance C-91-10, C-92-10, and C-93-10 as recommended. MOTION CARRIED: 2-0 (*Commissioner Dean was excused earlier from the remainder of the meeting*)

COMMISSIONERS COMMENTS & ANNOUNCEMENTS (Recording Part 3 @ 5:28)

Commissioner Price Johnson

- Provided Treasurer’s Report from Work Session. Basically, not anticipated is any growth in investment income. In fact, investment income will decrease because laddered investments are due; they are being cashed out and rolled into the LGIP.

Commissioner Homola

- She brought up again with the State Building Code Council whether there was any chance the County could recoup any excess funds for permit tracking software. Mr. Nogler, after some research, did not believe so. All the monies paid by the counties throughout the state to the Building Code Council must be specifically spent on the Building Code Council’s efforts.
- Appreciation to County Roads staff for their extended hours in helping to keep roads safe at this difficult time.

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There being no further business to come before the Board the meeting adjourned at 2:57 p.m.
The Board will meet next in Regular Session on December 6, 2010 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Angie Homola, Member

John Dean, Member

ATTEST:

Elaine Marlow, Clerk of the Board